## **Parents- Teacher- Student Conferences and Communications**

Parents are encouraged to discuss their child's academic progress or general welfare with Form Tutors, Subject Teachers or the appropriate Head of Year. The school also organises formal Parent, Teacher, Student Conferences twice each year and we expect students to attend and take notes if needed.

In addition to attending scheduled Parent, Teacher, Student Conferences, parents are encouraged to contact the school whenever a question or concern arises about their child. The first contact should be made via the Secondary office or Head of Year. Most concerns and questions are resolved, or prevented, by seeing your child's teacher as early as possible. If you and the teacher are not able to resolve the matter satisfactorily, you and the teacher are invited to pursue the issue with the relevant Year or Subject Head. In cases where there are significant concerns about a student the school will contact his/her parents to arrange a meeting as soon as possible.